

FRAMEWORK AGREEMENT AWARD FOR PROJECT AND PROGRAMME MANAGEMENT SUPPORT SERVICES

Councillor Seaton, Cabinet Member for Resources

March 2019

Deadline date: N/A

Cabinet portfolio holder: Responsible Director:	Councillor Seaton Amanda Askham, Director of Business Development and Improvement
Is this a Key Decision?	Yes Unique Key decision Reference from Forward Plan: KEY/21JAN19/02
Is this decision eligible for call-in?	YES
Does this Public report have any annex that contains exempt information?	NO
Is this a project and if so has it been registered on Verto?	NO

RECOMMENDATIONS

The Cabinet Member is recommended to authorise an award of contract to The 4OC Ltd relating to project and programme management support services from 1 April 2019 until 31 March 2021, with an option to extend for an additional year.

1. PURPOSE OF THIS REPORT

- 1.1 This report is submitted to the Cabinet Member for Resources to consider exercising delegated authority under paragraph 3.4.3 of Part 3 of the constitution in accordance with the terms of their portfolio at paragraph (n).
- 1.2 The Cabinet Members is asked to authorise, following the completion of a procurement exercise, an award of preferred supplier, under the government's framework arrangement, to The 4OC Ltd relating to project and programme management support services from 1 April 2019 until 31 March 2021, with an option to extend for an additional year.

- 1.3 The savings target for projects that will be supported by The 4OC Ltd is £20 million over the two year period.
- 1.4 The anticipated spend with the supplier, in order to deliver the £20 million savings target, is around £2 million during the period.

2. **TIMESCALE**

Is this a Major Policy Item/Statutory Plan?	NO	If Yes, date for relevant Cabinet Meeting	N/A
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3. **BACKGROUND AND KEY ISSUES**

- 3.1 Following a review of the resource requirements to deliver the Council savings targets, it was determined that the Council do not currently have access to sufficient resources to deliver savings on time.

- 3.2 A procurement exercise was carried out in February 2019 to appoint a preferred supplier for additional project and programme capacity that is designed to bolster the current resources available. The Crown Commercial Services Management Consultancy Framework Two (MCF2) (RM6008) - Business Consultancy Services, permits a public body to access the framework and subsequently the Council utilised the framework to procure the services required. The framework has been procured in accordance with the Public Contracts Regulations 2015. The use of the framework to procure the services saves the Council time and money as otherwise this would require a full procurement to be followed under the Office Journal of the European Union (OJEU).

The framework allows a further competition process to be conducted between supplier's and the Council. The Council carried out this process in accordance with the requirements set out within the framework.

- 3.3 The results of the further competition were as follows:

Supplier	Quality Score %	Quality Ranking	Price Score %	Price Ranking	Combined Score %	Combined Ranking
Supplier A	53.5	1	40.0	1	93.5	1
Supplier B	31.0	3	31.5	4	62.5	4
Supplier C	31.5	2	34.3	3	65.8	2
Supplier D	28.5	4	36.3	2	64.8	3

- 3.4 The savings target for projects which will be supported by The 4OC Ltd is £20 million over the two year period. The anticipated spend in order to deliver the £20 million is £2 million during the period.
- 3.5 Each project will be required to adhere to the internal governance process of the Council in order to access funding. The supplier will provide a proposal, resource plan and implementation plan for each project prior to starting work
- 3.6 All projects will be monitored and will report into the internal governance process and to the Corporate Management Team.
- 3.7 To note that the selection of the preferred supplier is for the provision of additional project

and programme management resources (when required) to deliver programmes during 2019-2021. Each project which requires additional resources to be sourced from the preferred supplier will be subject to the internal Council programme governance process.

4. CONSULTATION

- 4.1 Consultation has taken place with the internal Project, Programme and Assurance department, as well as with Serco, through the existing Council contract for managed services.
- 4.2 Consultation has also been undertaken with key Business managers to understand their needs, the timing of resources, the flexibility required to on board resources quickly and the type of roles / skills they need.

5. ANTICIPATED OUTCOMES

- 5.1 The anticipated outcome is one that allows a preferred supplier to be appointed with a fixed pricing model for 2 years on a call-off basis to on board resources as required. This will ensure that the Council obtains best value for money when resourcing specialist project resources which are not available within the Council directly or through the Serco contract.

6. REASONS FOR RECOMMENDATIONS & ANY RELEVANT BACKGROUND INFORMATION

- 6.1 During 2019/20 the Council has a number of projects which are required to be delivered in order to meet the significant savings target for the Council. Within the Council and Serco contract there is a small project and programme team which provides project management resources to deliver projects.
- 6.2 During January and February a comprehensive list of projects has been compiled and resources have been allocated as appropriate.
- 6.3 A gap has been identified within the Council project and programme resource pool relating to specialist resources on a number of projects.
- 6.4 In order to deliver the full list of projects specialist resources will be required from within the Serco contract as well as from the preferred supplier, The 4OC Ltd.
- 6.5 The savings target for projects which will be supported by The 4OC Ltd is £20 million over the two year period. The anticipated spend in order to deliver the £20 million is £2 million during the period.

7. ALTERNATIVE OPTIONS CONSIDERED

- 7.1 The Serco contract currently provides some project and programme resources. However, the partnership cannot provide sufficient permanent resources to meet the requirement for projects over the next two years.
- 7.2 The Serco central Project team which provides senior project and programme resources, such as programme managers and specialist roles, to partnerships such as Peterborough do not currently have sufficient resources to meet the requirement for projects over the next two years.
- 7.3 The Project and Programme Assurance team will work with Serco to ensure full time resources are recruited where possible to meet the demand.

8. IMPLICATIONS

8.1 Financial

- 8.1.1 Each project that requires additional resource support from the preferred supplier will be subject to the Council Project and Programme governance process. The supplier will provide a proposal, resource plan and implementation plan for each project prior to starting work
- 8.1.2 Investment requests have been made from the People & Communities Directorate which relate to projects on the overall project list.
- 8.1.3 The anticipated spend on projects to deliver the Council's savings programme is 10% of the savings target. This will be included in savings targets to ensure all project and programme costs are accounted for in the total cost of project delivery.

8.2 Legal

- 8.2.1 The legal implications are set out within the report.

8.3 Equalities

- 8.3.1 There are no negative equalities implications

9. DECLARATIONS / CONFLICTS OF INTEREST & DISPENSATIONS GRANTED

- 9.1 None.

10. BACKGROUND DOCUMENTS

- 10.1 None.

11. APPENDICES

- 11.1 None.